



About ITM

ITM is a privately owned biotechnology and radiopharmaceutical group of companies dedicated to the development, production and global supply of targeted diagnostic and therapeutic radiopharmaceuticals and radioisotopes for use in cancer treatment. We are developing a proprietary portfolio and growing pipeline of targeted treatments in various stages of clinical development addressing cancers such as neuroendocrine cancers or bone metastases. Our main objectives are to significantly improve treatment outcomes and quality of life for cancer patients through a new generation of Targeted Radionuclide Therapies in Precision Oncology. The headquarters are located in the heart of the research center of the Technical University of Munich (TUM).

We would like to fill the following permanent vacancy in hybrid in Garching as soon as possible

Legal Operations Manager (f/m/d)

Your role

- Coordinate and manage legal and compliance projects across the organization

Your profile

- Completed higher education degree (e.g. in business, law-related or a comparable field) or completed training as a paralegal, or a

- Actively manage external legal counsel, including budgeting, cost control and spend transparency
- Own and further develop contract management / CLM systems, including content structure, workflows and lifecycle processes
- Coordinate and steer due diligence processes, including full responsibility for data room setup and management
- Support in-house lawyers with legal research, information preparation and project coordination
- Optimize legal processes, workflows and case management to increase efficiency and quality, while acting as a key interface between the legal department and internal stakeholders
- Prepare presentations, reports and internal trainings and support legal knowledge management

comparable qualification with relevant professional experience

- 5-10 years of relevant professional experience in legal operations, legal project management, contract management or similar roles
- Experience in external counsel management
- Hands-on experience with contract management / CLM systems and legal workflows
- Solid experience in coordinating due diligence processes and managing data rooms
- Strong organizational and project management skills with a structured, hands-on mindset
- Fluent German and English, written and spoken

Our offer

- Exciting challenges in an up-and-coming and fast-growing company with a high degree of creative freedom
- An open working atmosphere in an international corporate culture with short communication channels
- Comprehensive onboarding programme
- Flexible working hours with home office options
- Attractive special payments

- Just a good salary? Not with us! We also offer you
 - Employee participation programme
 - Job bike or subsidised job ticket
 - Above-average contribution to the company pension scheme
 - Individually tailored further training programme (including German and English courses)
 - Health promotion programmes (e.g. EGYM Wellpass, subsidy for local fitness studio, sponsorship of sporting events, various lifestyle coaching sessions)

ITM is an employer that ensures equal opportunities. Qualified applicants are encouraged to apply and will be considered during the selection process regardless of gender, age, national or ethnic origin, religion or belief, disability, sexual orientation, gender identity, or any other characteristic protected under the German General Equal Treatment Act (AGG).

If you are a qualified individual with a disability or are otherwise covered under applicable law and are unable to apply through our online application process, you may request a reasonable accommodation. Please contact career@itm-radiopharma.com.

When you apply, please let us know your earliest possible starting date and your salary expectations. You can submit your CV in German and English in docx or pdf format.

Apply now

Contact

Anastasia Dauns

career@itm-radiopharma.com

ITM Isotope Technologies Munich SE

People & Culture

Walther-von-Dyck-Str. 4

85748 Garching/München, Deutschland

Note for recruitment agencies

Please note that we do not accept unsolicited applications or offers of assistance. The telephone number given in the advertisement is intended exclusively for applicants and should not be contacted for any other purpose. Thank you very much!

More about ITM

With us, you will have the opportunity to work in an international environment on ground-breaking projects that can have a significant impact on cancer care worldwide. We are looking for dedicated, talented and passionate professionals who share our vision and want to help shape the future of oncology. If this exciting challenge appeals to you and you would like to contribute to realising our common goal, please do not hesitate to send us your application. We look forward to hearing from you!

For more information please visit: www.itm-radiopharma.com

